ARTICLE I
Names, Purposes, Goals, and Office
Section 1.1 Name. This organization, as established in December 1993, shall be known as the Gay, Lesbian, Bisexual and Transgender Local Officials (henceforth known as GLBTLO) of the National League of Cities (NLC). The office of Gay, Lesbian, Bisexual and Transgender Local Officials shall be located at the National League of Cities, 1301 Pennsylvania Avenue, NW, Suite 550, Washington, DC 20004.

Section 1.2 Purpose and Goals. The purpose and goals of the Gay, Lesbian, Bisexual and Transgender Local Officials include:

A. GLBTLO is a voluntary association of local elected and appointed officials formed within the National League of Cities to encourage the active involvement and full participation of Gay, Lesbian, Bisexual and Transgender municipal officials (and their non-gay supporters) in the organization and programs of the National League of Cities.

B. In carrying out this mission, GLBTLO will coordinate its activities and programs in such a manner so as not to detract from or conflict with NLC programs and services.

C. GLBTLO will serve as a key resource to NLC in identifying and providing names, qualifications, expertise, and interests of Gay, Lesbian, and Bisexual Municipal Officials for consideration for service in various NLC roles subject to specific NLC appointment and election procedures.

ARTICLE II
Membership
Section 2.1 Voting Member. Any self identified Gay, Lesbian, Transgender or Bisexual elected or appointed officials representing a member city of NLC or state municipal league is eligible to be a voting member and serve in leadership positions.

Section 2.2 Associate Member. Any Gay, Lesbian, Transgender or Bisexual former elected or appointed official of a member city of NLC or state municipal league is eligible to be an associate member. Associate members are not eligible to vote or serve in leadership positions.

Section 2.3 Supporting Members. Any other elected or appointed officials who pledge to support their Gay, Lesbian, Bisexual and Transgender colleagues. Supporting members are not eligible to vote or serve in leadership positions.

ARTICLE III
Officers and Board of Directors
Section 3.1 Officers. The officers of GLBTLO shall be president, first vice president,
second vice president, and immediate past president.

Section 3.2 Board of Directors. The Board of GLBTLO shall consist of the four officers plus three additional Board members.

Section 3.3 Qualifications. Each officer and board member shall, at the time of election, be an official of a member city of NLC or state municipal league and be a voting member of GLBTLO in good standing.

Section 3.4 Election and term of Office. The officers and the board shall be elected at the annual meeting of GLBTLO. The officers shall hold office for one year and the board members will serve two year staggered terms with half of the board elected at each annual meeting. Nominations for officers and board members shall be made by a nominating committee appointed by the President of GLBTLO. The officers and the board members will be elected by voting members present at the annual business meeting. Should vacancies occur, they shall be filled by majority vote of the remaining board members.

ARTICLE IV
Meetings
Section 4.1 Board of Directors. The Board of Directors shall meet at least twice annually to conduct the business of GLBTLO generally in conjunction with the NLC annual Congress of Cities and the annual Congressional City Conference.

Section 4.2 Annual Business Meeting. The annual business meeting of GLBTLO will be held in conjunction with one of the NLC annual conferences. The date, time, place, and agenda for any special meetings will be determined by the Board of GLBTLO.

Section 4.3 Special Meetings. The Board of GLBTLO from time to time, call special meetings of either the Board or the membership of GLBTLO provided that the date, time, place, and agenda for such meetings be disseminated at least 30 days in advance.

ARTICLE V
NLC Support
Section 5.1 Staff. Upon request and at the discretion of the NLC Executive Director, NLC will provide staff support to GLBTLO to assist in carrying out activities. The amount of staff time will be determined by the Executive Director based on the group’s planned activities for the year and other organization constraints and commitments.

Section 5.2 Newsletter. NLC will produce and distribute a quarterly newsletter containing items of particular interest to GLBTLO as well as information for all other NLC constituency groups. The leadership of GLBTLO is expected to submit articles periodically for inclusion in the newsletter.

Section 5.3 Annual Conferences. Upon request, NLC will provide meeting space and logistical support for GLBTLO activities during the annual Congress of Cities and the
annual Congressional City Conference. GLBTLO agrees that its organizational events will not be scheduled at times that conflict with general NLC sessions and events during the conferences.

Section 5.4 Leadership Meeting. The NLC Executive Director will meet with the leadership of GLBTLO and other constituency groups at the annual Congress of Cities for the purpose of discussing issues of concern to the groups.

ARTICLE VI
Section 6.1 To extent that GLBTLO plans to engage in activities other that what is covered in these by laws and that may require additional assistance from or involvement of NLC, a written work plan will be developed and submitted to NLC for review. The work plan will serve as a general guide for the year in allocating staff and providing organizational support.

ARTICLE VII
Miscellaneous
Section 7.1 Use of NLC Name. GLBTLO may only use NLC’s name in conjunction with activities described in these bylaws and/or spelled out in the written work plan. Should GLBTLO engage in other activities for which a public statement or endorsement or support of NLC is desired, implied or intended the written consent of the NLC Executive Director is required.

Section 7.2 Adoption of Bylaws. These Bylaws have been adopted by the members of GLBTLO at a membership meeting and co-signed by the President of GLBTLO and the Executive Director of the National League of Cities to establish a working partnership between GLBTLO and the National League of Cities to achieve shared goals.

Adopted March 13, 1994
Sherry D. Harris, President
Gay, Lesbian, and Bisexual Local Officials