

NATIONAL
LEAGUE
of CITIES



Hispanic Elected Local Officials (HELO)

CONGRESS OF CITIES & EXPOSITION

Denver, Colorado

November 30—December 4, 2010

SCHEDULE OF ACTIVITIES AND
HELO 2011 BOARD NOMINATION FORM



CONGRESS OF CITIES
& EXPOSITION
solutions for moving communities forward





**Hispanic Elected Local Officials
OFFICERS AND BOARD OF DIRECTORS
2011 Candidate Data Form**

Due Date via E-Mail Only was November 9, 2010

Contact Marsena Mitchell at (202) 626-3169 for a Word version of this form to submit it
via e-mail to: gordon@nlc.org by the deadline as a Word document or PDF file.
(See Candidate Data Form Page 3 of 3 for instructions.)

**If you have not already submitted this candidate form, please bring
this completed form to the HELO Nominating Committee and Board of Directors Meeting
on Wednesday, December 1, Wednesday, December 1, at 2:00 p.m.**

This form is intended to provide HELO with information on all candidates for Officer and at-large positions for the HELO Board of Directors. All candidates must submit a HELO candidate data form. An election for the HELO Board of Directors will be held at the upcoming NLC Congress of Cities at the HELO Business Meeting. Prospective candidates should be prepared to discuss their interest in serving on HELO's Board during the HELO Nominating Committee and Board of Directors Meeting. **If you are already on the Board and want to remain in your current position or renew for a second term, please simply send a letter indicating your interest in doing so c/o HELO Nominating Chair in place of this form and respond to the form's key questions in your letter of interest.**

Applying for (check one): A HELO Officer position ____ An At-Large position ____

Name: _____ **Current Local Elected Municipal Title:** _____

Address: _____

City/Town/State/Zip: _____

Office Phone and E-Mail: _____

Cell Phone *(required in case there is a need to reach you on-site at the conference):* _____

Expiration of Current Term: _____ **Current Population:** _____

Party Affiliation: Democrat Republican Independent Other Non-Partisan

Is your city/town an NLC Direct Member City? Yes No

(Your city must be a direct member city in order for you to serve on the GLBTLO Board.)

In bullet points, please describe your public service experience including all elected and appointed positions in local government.

In bullet points, please list all NLC and HELO service including standing committees, constituency groups, and special task forces, the year(s) of service, and any leadership positions held.

In bullet points, please list all state municipal league service such as Board of Directors, committees, and task forces, the year(s) of service, and leadership positions held.

What leadership skills can you bring to the Board as a HELO Officer or as a member of the HELO Board of Directors?

In bullet points, what do you see as the two or three most important challenges facing HELO and NLC in the near future that the HELO Officers/Board of Directors should focus on?

What contributions have you made to your state municipal league?

List specifically at least three actions (or more) you can commit to as a Board member to help recruit new HELO members and help HELO retain existing members?

What can you do to help HELO with fundraising for future events?

Membership on the Board of Directors of HELO requires that you attend two out of three of the required three Board meetings per year. They occur in March at the NLC Congressional City Conference in Washington, D.C.; in June in conjunction with the National Association of Latino Elected and Appointed Officials Summer Conference and in November or December at the NLC Congress of Cities.

E-Signature of Candidate:

Date:

Please return this form via e-mail only by or before November 9 as a Word document or PDF file to: gordon@nlc.org. Your e-mail title should read: "HELO 2011 Board of Directors Candidate Data Form Submission." For a Word version of this form that you can complete, contact Marsena Mitchell at (202) 626-3169.

After November 9, 2010, please bring this form to the HELO Nominating Committee and Board of Directors Meeting on Wednesday, December 1, at 2:00 p.m. This form can only be submitted as a hard copy at the HELO Nominating Committee and Board of Directors Meeting at the NLC Congress of Cities to Mary Gordon of NLC (*in person*) or left for Mary Gordon at the NLC Convention Center Staff Headquarters in advance of the HELO Meeting at the NLC Congress of Cities. Please check the following conference schedule for the day and time of the HELO meeting.

National League of Cities Hispanic Elected Local Officials (HELO) Activities Schedule at the Congress of Cities

The schedule reflects optimum available time frames for the group's sessions and are held at the Convention Center unless otherwise specified.
All schedules and locations are subject to change based on the overall NLC conference schedule.

Look for the HELO on the NLC home page - www.nlc.org
under *Inside NLC* and *Constituency Groups* or www.nlccongressofcities.org.
All HELO events require NLC registration badges for admittance.

Leadership Training Seminar L05 cosponsored by HELO and the League of California Cities—Latino Caucus "Local Leaders as Convenors for Collaborative Problem Solving"

9:00 a.m. to Noon Tuesday, November 30 Korbel Room 2B

Registration Fee: \$120

Competency: Collaborator

Combined HELO Board of Directors and Nominating Committee Meeting (

Presiding: Carlos Silva, Immediate Past President

President Pro Tem, Bridgeport, Connecticut (Nominating Committee Portion of Meeting)

Presiding: Sergio Rodriguez, President

Alderman, New Haven, Connecticut (Board of Directors Meeting)

Wednesday, December 1 2:00 p.m. to 4:00 p.m. Room 206

HELO Membership Meeting and New Member Orientation

The election of the 2011 HELO Board of Directors will be held!

Presiding: Sergio Rodriguez, President

Alderman, New Haven, Connecticut

Thursday, December 2 4:00 p.m. to 6:00 p.m. Rooms 210 & 212

Special Joint APAMO, HELO and WIMG Constituency Group Reception with the League of California Cities-Latino Caucus

Thursday, December 2 6:30 p.m. to 8:00 p.m. Hyatt Regency Room Centennial F

Joint Meeting of the NLC Leadership Group

For the current 2010 chair of the NLC standing committees, councils,
policy committees and constituency groups.

Representative: Sergio Rodriguez, President, HELO;

Alderman, New Haven, Connecticut

Saturday, December 4 7:30 a.m.– 8:45 a.m. Room 304

Have you remembered to pay your HELO fees for this conference?
Are you asking someone new to participate with HELO to help strengthen membership?

NLC's constituency groups are: the Asian Pacific American Municipal Officials (APAMO), the Gay, Lesbian, Bisexual and Transgender Local Officials (GLBTLO), the Hispanic Elected Local Officials (HELO), the National Black Caucus of Local Elected Officials (NBC-LEO), and Women in Municipal Government (WIMG). For information, contact Constituency Group Programs at (202) 626-3169.

For HELO members, please remember to renew by paying your HELO 2011 fees (\$120 to \$145 range — dues/activity fee) along with payment of your NLC conference registration fee. **Also, remember to ask your city hall staff to ensure that they have checked off the fee for you and please remember to ask your colleagues to participate with HELO!** If you have already paid your NLC registration fee and haven't paid your 2011 dues/fees, you may still mail in payment for your HELO dues and fees to NLC Meeting Services c/o J. Spargo & Assoc., 11212 Waples Mill Road, Suite 112, Fairfax, VA 22030, or fax your payment using your credit card to fax (703) 631-6288. You may also pay your HELO dues and fees on-site at the registration desk at the conference. In order to be elected to the HELO 2011 Board of Directors and/or vote at the HELO Thursday Membership Business Meeting, members must pay their 2011 HELO dues.

Take this opportunity and join HELO colleagues in strengthening your leadership skills. Select this seminar on your conference registration form when registering, or sign up when you arrive on-site at the conference.

**Leadership Training Seminar L05 cosponsored by HELO
and the League of California Cities—Latino Caucus
“Local Leaders as Convenors for Collaborative Problem Solving”**

9:00 a.m. to Noon Tuesday, November 30

Registration Fee: \$120

Competency: Collaborator

“HELO and the League of California Cities— Latino Caucus members are strongly encouraged to enroll in this seminar because gaining the capacity to mentor newly elected officials and municipal administrators can have a sweeping and positive impact for years to come.”



**L05 – cosponsored by HELO and the
League of California Cities—Latino Caucus
“Local Leaders as Convenors for Collaborative Problem Solving”**

9:00 a.m. to Noon Tuesday, November 30

Registration Fee: \$120

Competency: Collaborator

Politics can be brutal, with back-door deals and bureaucratic stodginess all working against developing comprehensive solutions to endemic problems. Today, the slow economic recovery is challenging local leaders to look beyond politics-as-usual to solve problems collaboratively if they want to build a sustainably successful city. Learn how to identify your untapped power to convene collaborative groups, and learn defined skills in inclusive, proactive, and responsive approaches to critical public issues. Examine specific municipal examples of collaborative problem solving that will help participants explore the potential for collaboration in their community.

Instructor: Michele Straube, Adjunct Professor, University of Utah College of Law, Salt Lake City, Utah

Don't miss Thursday's Joint Constituency Group Reception!

The Asian Pacific American Municipal Officials (APAMO),
Hispanic Elected Local Officials (HELO) and
Women in Municipal Government (WIMG)

of the

National League of Cities

cordially invite you to a

Special Joint Constituency Group Reception

at the

National League of Cities

Congress of Cities Conference

Hyatt Regency

650 15th Street

Denver, Colorado

Centennial F Room

Thursday, December 2, 2010

6:30 p.m. to 8:00 p.m.

Cosponsored by:

Wells Fargo

League of California Cities – Latino Caucus

Comcast

CVS Caremark

Music by: Son Tres Latin Band

Six local leaders or organizations will be honored with an award
by the Constituency Groups for their outstanding leadership in their communities.

APAMO

Pacific Western Technologies

Leo Goto, Restaurateur Extraordinaire and Community Leader

HELO

West Denver Preparatory

Ruben Valdez, formerly of the Colorado General Assembly

WIMG

Women's Foundation of Colorado

Cleo Parker Robinson Dance School